



150 Willow St.  
Bishop, CA 93514  
760-873-8014  
inyoarts@gmail.com

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Labor Day Weekend Arts & Crafts Show  
Friday, Saturday, Sunday & Monday  
August 30 - September 2, 2024

This four-day show of handcrafted arts and crafts is held annually at the Bishop City Park. Bishop is located at the eastern edge of the beautiful Sierra Nevada on Highway 395, about 270 miles north of Los Angeles, and 200 miles south of Reno, Nevada. This show runs in conjunction with the annual Tri-County Fair and draws an estimated 5,000 people to the area. The lovely creek-side park attracts many visitors and keeps shoppers lingering at our shows.

**Please carefully review all information provided.**

**ALL APPLICANTS:**

1. **Electricity is not available at your booth, with the exception of a few prepared food vendors.**
2. You are required to send at least two photos of your work with your application if you are a new applicant or if your booth configuration or product has changed significantly. Also, enclose your R.V. space request (if required), payment, and the Release of Liability form.
3. The selection committee will notify you of your entry approval, but a deposited check or credit card charge is a sign of acceptance. In the event your application has not been accepted, your check will be returned or your credit card will not be charged. Booth assignment and R.V. passes are provided upon approval of participation.
4. *If you fail to meet these requirements, or to complete legibly all of the forms, your application will be returned.* A checklist is provided.

**FOOD VENDORS:**

**All food items must meet the criteria of the Inyo County Health Department.** If your items are packaged, they *must* be labeled with weight, identification of contents, and names of licensed producers. Vendors will be subject to Inyo County inspection. **\*Please note, food vendors MUST fill out a separate application directly with the Inyo County Environmental Health Office for a temporary food license. The application and guidelines can be found on their website. <https://www.inyocounty.us/services/environmental-health>\*** For more information, contact the *Inyo County Environmental Health Office* 1360 N. Main St, Bishop, CA 93514, or call 760-873-7866.

If you would like more information on Inyo Council for the Arts and our other events, please visit [www.inyo.org](http://www.inyo.org).

Looking forward to hearing from you,

**Sharon Freilich & ICA Staff**

## GENERAL INFORMATION

**BOOTHS:** The fee is \$175 for one space measuring 12 ft x 12 ft. Each participant must supply his or her own display. Booths must include a canopy or tent; tables with storage underneath must have a table skirt. Booths should be clean and professional looking. Electricity is not available in your booth. Per City of Bishop ordinance, there are NO dogs allowed in the park, with the exception of service animals as defined by the ADA. Any vendors who bring dogs to the park may be asked to leave and no refund will be issued.

**CRITERIA FOR ENTRIES:** Items displayed and for sale **must be 75% handcrafted by the vendor**. Any market or mass-produced items are unacceptable and may not be sold at this show. The spirit of this show is that you are selling arts and crafts made by yourself.

**SET UP TIME:** This outdoor show is held in the Bishop City Park, on the north end of Main Street (Hwy 395) in Bishop. No vendors are allowed to drive on the grass while setting up. You may drive as close as possible to your space on the service road, unload, and move your car to a parking area before setting up your booth. (We will include a park map with your acceptance letter.)

### **Hours will be:**

Thursday (Set-up)	Set-up <u>after ALL spaces are marked</u> , approximately 2:00 p.m.
Friday (Set-up)	Set-up continues; please move vehicle by 9 a.m.- selling hours are 9 a.m. through 6:00 p.m.
Saturday	9:00 a.m. to 6:00 p.m.
Sunday	9:00 a.m. to 6:00 p.m.
Monday	9:00 a.m. to 1:00 p.m. Vendors are expected to stay until the end of the show.

**SECURITY:** Each participant is responsible for the safety, protection, and insurance of his or her own exhibit and merchandise. Security guards will be on duty each night from 6:30 p.m. to 6:00 a.m., however protection against theft is not guaranteed.

**REFUNDS:** Cancellations through August 16<sup>th</sup> of the current show year will be refunded, minus a \$50 cancellation/processing fee. *No refunds will be made on accepted and processed applications after August 16<sup>th</sup>.*

**LODGING:** A list of motels and local campsites is available at [www.bishopvisitor.com](http://www.bishopvisitor.com) or by phoning the Bishop Chamber of Commerce: 760-873-8405. A limited number of RV/trailer spaces, which have no hook-ups, will be available behind the park for a fee of \$60.00 for the five-day period (Thursday, Friday, Saturday, Sunday and Monday nights). Please see attached RV and Trailer Parking Application. No tent camping.

**SPECIAL EMPHASIS:** Giving on-site demonstrations of your skills is encouraged. Showing people the process of your craft helps them to develop a deeper appreciation for the arts and for the artists who are exhibiting. It also has been shown to improve sales.

**BOOTH LOCATION:** *Inyo Council for the Arts cannot guarantee requested booth locations, except for crafters who request their previous year booth space and submit their application and payment by July 1.* Every effort will be made to assign booth locations as requested. In general, spaces are assigned as applications come in, so earlier requests are more likely to be successful in procuring a specific site.

DO NOT WRITE IN THIS BOX  
FOR ICA USE ONLY.

**INYO COUNCIL FOR THE ARTS**

LABOR DAY ARTS & CRAFTS SHOW  
AUGUST 30 - SEPTEMBER 2, 2024  
APPLICATION for EXHIBITOR BOOTH SPACE

**All spaces must be filled and legible or your application will not be accepted.**

Name: \_\_\_\_\_

Business Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Phone: \_\_\_\_\_

E-mail: \_\_\_\_\_

Vehicle make & model: \_\_\_\_\_ License Plate #: \_\_\_\_\_

Space Requested (list three choices): \_\_\_\_\_

A map can be found on our website, <https://inyo.org/arts-and-crafts-shows/labor-day-arts-crafts-show/>

**Type of art or craft to be exhibited:**

**Brief description of your work:**

**All items I sell have been 75% handcrafted by me \_\_\_\_\_ (please initial)**

**New Vendors: PLEASE INCLUDE A MINIMUM OF TWO PHOTOS OF YOUR WORK AND DISPLAY.**

**PAYMENT:** \_\_\_\_\_ I HAVE ENCLOSED MY \$175.00 BOOTH SPACE FEE  
\_\_\_\_\_ I HAVE ENCLOSED \_\_\_\_\_ for an ADDITIONAL \_\_\_\_\_ SPACE(S)  
\_\_\_\_\_ I HAVE ENCLOSED MY \$60.00 R.V. SPACE FEE\*  
\*please note: you must fill out space reservation form page 4, for a R.V. space

**Check one:**

\_\_ Visa or Master Card # \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ Exp. Date \_\_\_\_\_ V-Code: \_\_\_\_\_

\_\_ Check # \_\_\_\_\_

**Make checks payable to:** Inyo Council for the Arts (ICA)  
150 Willow St.  
Bishop, CA 93514

<u>For Office Use Only</u> Total received _____ Date _____ Confirmation letter sent _____
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I have read, understood, and agree to the criteria

\_\_\_\_\_  
**Signature of Applicant**

\_\_\_\_\_  
**Date**

*BISHOP CITY PARK – R.V. & TRAILER PARKING*

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_ PHONE: \_\_\_\_\_

R.V./TRAILER LICENSE PLATE: \_\_\_\_\_

I understand that there is an additional \$60.00 charge to cover the cost of R.V. parking at the site, and I have enclosed that amount. I understand there are a limited number of spaces and that there are **no hook-ups** available. I accept these conditions and would like a space reserved for me. I understand that if accepted, I will receive a special parking permit through the mail before the event. If the available spaces are already reserved, my money will be returned to me.

Signature of applicant

\_\_\_\_\_ Date \_\_\_\_\_

## Release of Liability

1. I acknowledge that I have voluntarily applied to participate in the Arts & Crafts Show over Labor Day weekend, hereinafter known as *event*, located in the Bishop City Park, sponsored by the Inyo Council for the Arts, hereinafter known as *ICA*.

2. I hereby release ICA and any of its affiliated organizations from all actions, claims or demands that I, my assignees, heirs, distributors, guardians, or legal representatives now or hereafter may have for injury, loss or damage resulting from my participation in this event.

3. I agree to comply with any health orders as required by the County of Inyo or the State of California health officials.

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Signature of Applicant

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Date

# Checklist

1. Did you enclose your signed check or correctly note your credit card number and expiration date?
2. Did you sign the application?
3. Did you sign the release of liability form?
4. If you need an RV space, did you fill out the form and enclose payment?
5. If you are new to this show or have made changes to your product line, have you enclosed two photos of your work and one of your booth and display?
6. Did you include your vehicle make and license plate number?